PECC Milestones Guide

Administration & Coordination

- ☐ Reach out and contact your ED nursing leadership (manager, educator, director) and physician partners (medical director)
  - ● [Email template](#)
- ☐ Share information about Pediatric Readiness with the ED
  - ● [Joint Policy Statement](#)
  - ● [Pediatric Readiness Assessment](#)
  - ● [Pediatric Readiness Saves Lives](#)
  - ● [Importance of the PECC](#)
- ☐ Identify PECC or champion and sign community [ED commitment letter](#)
- ☐ Review [PECC Job Description](#)
- ☐ Identify [EIIC website](#)
- ☐ Review [EIIC modules](#) on 7 domains of pediatric readiness
  - ● Objective 1: H-PECC will review [module 1](#) (Role of PECC)
  - ● Objective 2: H-PECC will review [module 2](#)
  - ● Objective 3: H-PECC will review [module 3](#)
  - ● Objective 4: H-PECC will review [module 4](#)
  - ● Objective 5: H-PECC will review module 5 *(currently in development)*
  - ● Objective 6: H-PECC will review module 6 *(currently in development)*
- ☐ Choose date(s) and time for first in situ simulation in ED
  - ● Minimum 1 team will run through 1 simulation
- ☐ Review [Simulation/Education Guide](#)
- ☐ Review sim case you will be running (if needed) and assign roles
- ☐ Review technology for day of sim (internet, computer(s), speakers, external monitor, etc.)
- ☐ Complete [Pediatric Readiness Score](#) (PRS) on ED site
- ☐ Complete in situ [SimBox](#) in the ED staff (at least 1 team participating in 1 sim)
- ☐ Complete associated Facilitator checklist with that scenario and encourage all participants to complete participant survey in order to receive simulation report out
- ☐ Schedule additional in situ SimBox dates quarterly
- ☐ Review PRS gaps and update your gap tracker
- ☐ Choose at least 1 gap to address over the next 3 months, and locate resources on [ImPACTS Website](#) under each domain

Ongoing Monthly Activities

☐ Review Activity log
☐ Engage with all PECCs in the community of practice
☐ Share existing resources and request need for resources through ImPACTS and PECC cohort via Zulip

Equipment & Supplies

Equipment, Medication, and Supplies I

☐ Complete Peds Ready Survey to assess gaps in equipment: ED Checklist
☐ Identify equipment to purchase for ED

Equipment, Medication, and Supplies II

☐ Utilizing SimBox Cases to locate equipment and supplies to care for simulated pediatric patient

Patient Safety

☐ Toolkits and Resources for Pediatric Safety: EIIC Templates
☐ Medication Resources
  - PediStat
  - SafeDose
  - HandTevy
☐ Repeat [Sim!](Sim!)

Policies & Procedures

Policies, Procedures, and Protocols

☐ ED policy templates can be found here: Templates
☐ Follow your institutions process for implementing new policy, some things include:
  - Medical direction support
  - ED leadership support
  - Policy Committee
  - IT support through charting system or electronic policy system
☐ Repeat [Sim!](Sim!)

Care Team Competencies

Physician and Nurse Staffing and Training Milestones

- ☐ Review [Simulation/Education guide](#)
- ☐ Choose date(s) and time for in situ simulation in ED with PECC
- ☐ Complete in situ [SimBox](#) in the ED with PECC facilitating
- ☐ Complete associated Facilitator checklist with that scenario
- ☐ Schedule quarterly sims
- ☐ Review Sim Report with PRISM and choose at least 1 action item identified in simulation to work on over the next quarter
  - Domains:
    - Administration & Coordination
    - Equipment & Supplies
    - Care Team Competencies
    - Safety
    - Policy & Procedure
    - Quality Improvement (QI)
- ☐ Once an action item is completed, return to Milestone 2 and repeat!

Quality Improvement

QI Milestone I

- ☐ Complete in situ simulation and PRS
- ☐ Review PRS gap analysis and Sim Report to choose one action item to address
- ☐ Work to address action item over 3 months
- ☐ Complete in situ simulation to assess action item completion

QI Milestone II

- ☐ Review [NPRQI](#) program to see if it is a fit for you and your ED

PEDIATRIC EMERGENCY CARE COORDINATOR MONTHLY CHECK IN

Join us for a virtual community of practice of PECCs to discuss different topics each month. Zoom information and schedule is below.

2:00 PM EST

ZOOM LINK

https://iu.zoom.us/j/88953527896

SCHEDULE

02/25/25	2:00pm EST	How to get started as a PECC
03/25/25	2:00pm EST	Pediatric Readiness and PECC Sustainability
04/22/25	2:00pm EST	Education with CE
05/20/25	2:00pm EST	Existing QI integration in EHRs
06/17/25	2:00pm EST	Grants and resources for rural sites
07/15/25	2:00pm EST	Simulation
08/12/25	2:00pm EST	QI Gap Closure/Intro to NPRQI
09/09/25	2:00pm EST	Debriefing
10/07/25	2:00pm EST	Presenting Peds Readiness to Leadership
11/4/25	2:00pm EST	Disaster
12/2/25	2:00pm EST	Celebrate Success!